P.O. Box 193 Sayville, New York 11782 631-597-6860

Fire District Commissioners' Meeting – minutes

34 Fire Island Boulevard Fire Island Pines, NY 11782 August 14, 2021

Present

Commissioner Richard Barry, Chairman Commissioner Douglas Teague, Vice-chairman Commissioner Walter Boss Commissioner Rosemary Coluccio Commissioner Francis Corradino Secretary/Treasurer Patrick Forrett Fire Island Pines Fire Department Chief Joseph Geiman

Newly elected Commissioner, Eugene Cook, also attended the meeting.

Order

Meeting called to order by Comm. Barry at 12:30 PM.

Meeting note: because members of the Board had known exposures to people with Covid, this month's Board meeting was held over Zoom. Commissioners Boss and Corradino, and Chief Geiman, attended the meeting from the Fire Island Pines Firehouse.

Minutes

• Review of prior meeting's minutes

MOTION: Comm. Boss moved to accept the draft minutes from the July 13, 2021, meeting. Comm. Corradino seconded the motion; all were in favor, and the motion passed.

Correspondence Review

Typical monthly bills and utilities: Bank of America credit card, PSEG Long Island, Verizon, payroll, Morgan Auto Supply, Brinkmann's, Firematic, South Shore Fire & Safety. These bills were presented as vouchers to the Board for approval and payment.

Other: FASNY, SCFDOA, Brookhaven Town Fire District

Because most of the Board was not present in the Firehouse for this meeting, Treasurer Forrett presented this month's vouchers and expenses as an abstract (attached to these minutes).

Secretary / Treasurer's reports

- Monthly banking reconciliations
 - PUB accounts to July 19
 - o TD accounts to July 31
- Invoice review, expenditure list for 2021 to date
- Budget to actual report for 2021 to date
- Motions list expenditure and non-expenditure motions
 - Capturing motions done by e-mail
 - \circ None this period

MOTION: Comm. Boss moved to approve payment of the invoices presented in the Treasurer's abstract. Comm. Coluccio seconded the motion; all were in favor, and the motion passed.

•

MOTION: Comm. Corradino moved to accept the Treasurer's reports. Comm. Boss seconded the motion; all were in favor, and the motion passed.

CHIEF'S REPORT

Alarms: #3809 – 8/11/2021 – 89 Teal Walk – CO alarm #3810 – 8/14/2021 – 413 Ocean Walk – structure fire – burning light switch

Meetings:

#1213 – 7/24/2021 – Department meeting #1214 – 8/07/2021 – Department meeting #1215 – 8/14/2021 – Department meeting

Drills:

#1228 – 7/14/2021 – Alt. drill #4 – hydrant hook-up / attack lines / marine nozzle #1229 – 7/18/2021 – Yaphank field training – private dwelling search #1230 – 7/24/2021 – Drill #8 – Pines Party walk-through / pre-plan / emergency scenarios #1231 – 8/07/2021 – Drill #9 – ladders / saws / tools #1232 – 8/14/2021 – Drill #10 – long hose lay (road to Ocean) / blitzfire nozzle

Work detail: None

Membership status:

New Member, James R. Flanagan, approved by officers and Department – 8/07/2021. Arson check submitted on 8/09/2021.

Requests / comments:

- 1. LOSAP report for July 2021
- 2. eTrike vehicle delivered 8/06/21. Chris Furchert picked up from Coastline Freight and delivered to J Signs in Patchogue for lettering, then to the beach. Ryan Massa will work on emergency lighting in early winter.
- 3. 2022 budget submitted
- 4. Officers slate for 2022 submitted
- Request approval of \$600 for shipping of Vehicle for TNT Training on Saturday, August 28, over and back on Coastline Freight @ \$500 (\$250 each way) and towed away from Coastline Freight by Kevin's American Towing Service @ \$100. Car will run before and after drill to make it easier for transport.
- 6. Lobster Night Saturday, August 21. 6:30 PM cocktails at the Annex and 7:30 PM lobster dinner upstairs in Firehouse. You are all invited.
- 7. Received another NYSDEC Grant for \$1,500 for Gear. Check will be sent to District after Forest Ranger inspects new gear. Need copy of receipts from South Shore Fire Equipment for inspection.
- 8. Suggest the Board start thinking about the build of a replacement 5-28-1 (Class A pumper) in fiscal 2022.

MOTION: After discussion, Comm. Corradino moved to allocate up to \$600 from the Training appropriation for the transport and towing of a vehicle to be used for TNT Training, as per the Chief's request No. 5., above. Comm. Boss seconded the motion. All were in favor, and the motion passed.

COMMITTEE REPORTS

Apparatus, equipment, radios – Commissioners Teague and Barry

Comm. Teague informed the Board that all is equipment up and running. The Chief's cart is working fine for now, and he hopes it will continue to function until the new cart arrives. The new Chief's cart will be brought to the beach for use, and to check out its operation while the Chief is here; the lighting will then be installed over the Winter.

Comm. Teague noted the District is still awaiting the rebuilt and new siren delivery to complete the siren repair process. He also noted sirens did not go off this past week for an alarm and nor last week for the weekly test on Wednesday. The Chief was in contact with Suffolk County FireComm and Integrated Wireless to check into the problem. He reports that it was a FireComm problem, and all sirens functioned for subsequent alarms.

Chief Geiman mentioned to the Board that he spoke with Rich Moffet of Integrated Wireless Technologies about a simple timer for the noon siren to replace the old (and non-functional) timer in the Old Firehouse.

Comm. Teague shared his opinion that the Board should be moving forward with the Town of Brookhaven regarding snow clearing. He feels FIPPOA should also be involved as it is more in its bailiwick. The District has been handling snow removal for its own purposes for years, but it is a lot of work and responsibility that has become problematic, particularly with more people here over the winter. He noted that we as a District need to demand proper snow removal from the Town rather than just taking it on, and FIPPOA needs to represent its constituents with the same request.

As a final note, Comm. Teague noted the Board needs to keep in mind its aging fleet:

- 5-28-01 1995 (26 years old) Class A Pumper.
- The 5-28-04 (7 years old) is performing better than could have been expected partially due to the chassis which is not available anymore. The body and added components should be duplicated when and if we replace 5-28-01.
- 5-28-02 1995 (26 years old) Boardwalk pumper, Cushman body style, no longer available, so we are going to have to really consider an alternative
- 5-28-10 1994 (27 years old) Boardwalk pumper, high pressure with tank
- 5-28-08 1997/8 (24 years old) Chief's cart, currently being replaced
- The Quad used by First Assistant Chief Merker suffered another chassis split. District Mechanic Furchert has been able to weld a repair, but eventually this vehicle will need to be replaced.

Comm. Teague reminded the Board these are very custom vehicles and won't be easy to duplicate, and the consideration process should begin soon. Comm. Coluccio agreed as suggested a committee be set up with members from the District and the Department to draft a replacement schedule for the vehicles, and to start specifying requirements and researching potential vendors for vehicles that need to be replaced most urgently.

Comm. Teague also noted the District needs three more gas cans, and he estimated they would cost about \$30 each.

MOTION: After discussion, Comm. Boss moved to allocate up to \$125 from the Equipment Purchase appropriation for the purchase and shipping of three gas cans. Comm. Corradino seconded the motion; all were in favor, and the motion passed.

Budgets – Commissioner Coluccio/Treasurer Forrett

Treasurer Forrett informed the Board that the \$326.38 of surplus Reserve dollars had been returned to the Reserve Fund, and, with that, the Board could move to close the November 2019 Permissive Referendum.

MOTION: After a brief discussion, Comm. Corradino moved that November 2019 Permissive Referendum be closed. Comm. Teague seconded the motion. All were in favor, and the motion passed.

Records – Commissioners Coluccio, Corradino

• None this period

Insurance, LOSAP, membership – Commissioner Barry

Comms. Coluccio and Barry noted to the Board that both VFIS and Tony Hill (Firefly) have stated that – based on current assumptions and investment returns – maintaining our current LOSAP payments will require a significantly increased annual contribution. This doesn't even begin to address the question of potentially *increasing* the LOSAP payout. Treasurer Forrett noted that there is an inherent gap between the actuarial funding return assumption used by VFIS, and the return VFIS, itself, provides through the annuity we hold. Moreover, several members of the Board noted that VFIS has never mentioned an equity investment option to increase our LOSAP fund rate of return.

Comm. Barry said that he would contact VFIS to discuss equity investments as part of our LOSAP plan.

Public Relations, alarms, ISO – Commissioner Boss

• No update this period

Grounds– Commissioner Corradino

The flagpole at the Annex has been repaired and reinstalled, and the lights have been repaired and are working beautifully.

The screen door has been repaired, and a plexiglass panel added so that no one puts his hand through the screen.

The holes in the Old Firehouse left from removing the old electrical conduits (swapping out the wiring from the old siren to the new siren) have been filled, so the Old Firehouse is set for the winter.

OLD BUSINESS:

Returning to the business of snow removal and the Town of Brookhaven, Comm. Barry informed the Board that despite repeated requests with the Assessor's Office and the Receiver's office, he has gotten no information from Brookhaven on what it receives from the Pines for snow removal. He feels that a written FOIL request will compel the Town to divulge these numbers. He further informed the Board that District Counsel, Bill Glass, would be willing to file the request as part of his ongoing retainer with the District. Comm. Boss suggested calling Councilman Foley to see if he can be of assistance. Comm Coluccio agreed that the District should try to take advantage all Town relationships, but that the FOIL request should proceed as well.

Comm. Barry said he would proceed with the FOIL request and provide a copy to Comm. Boss for Councilman Foley.

NEW BUSINESS:

• None this period

Order

Meeting adjourned by Comm. Barry at 1:20 PM.

Fire Island Pines Fire District – Treasurer's Report

Report as of 14	August 2021		Ba	nk Palanaa	Pa	ek Balanca
General fund		A s of		nk Balance		
General fund		As of:		9-Jul-2021	14	-Aug-2021
	PUB Checking Account		\$	386,995	\$	362,442
	PUB Savings Account		\$	9,759	\$	9,759
	PUB Money Market Account		\$	2,755	\$	2,755
	General fund accounts total		\$	399,509	\$	374,957
Reserve fund		As of:	3	1-Jul-2021	14	-Aug-2021
	TD Bank Money Market Funds		\$	518,983	\$	518,983
	Reserve fund account total		\$	518,983	\$	518,983
Total liquidities	and reserves		\$	918,492	\$	893,939
Deposits and tr	ansfers					
	Interest earned on PUB account	ts 2021			\$	60
	Interest earned on Reserve Acco	ounts 2021				302
	Interest from Town of Brookhave	en				
	Tax Warrants					398,721
	Year-end transfer from Operating	g to Reserve				
	Water Island Fire Protection Dist	rict				
	Insurance proceeds					. =
	Other proceeds				¢	1,500
					\$	400,584
Employee payr	oll		т	his period		YTD
	Christopher J Furchert	maintenance	\$	1,592	\$	11,146
	Christopher J Furchert	hose testing		1	·	, -
	Maud, Dennis	maintenance		510		2,550
	Scottaline, Eric	maintenance		510		3,060
	Reilly, Thomas	maintenance				
	Alker, Kim	cleaning		880		2,920
	Forrett, Patrick A	Secretary and Treasurer		400		2,800
	Scofield, Jedidiah	maintenance				
	Massa, Ryan	maintenance				255
			\$	3,892	\$	22,731
Payments Made	A					
-	2 6 Coastline Freight	464 · Alarm Maint & Repair			\$	1,012.65
2021-07-16	-	475 · Medical Exam			•	770.00
2021-07-16	6 Craig, Fitzsimmons & Meyer LLP	1 · Audit				7,626.00
	6 KNR Plaques and Awards	433 · Annual Dinner				1,018.00
	6 Morgan Auto Supply	460 · Equipment Maint & Repairs	5			452.15
	Firematic Supply Co Inc.	A3410.2 · Equipment Purchase				791.89
	6 The Long Island Advance, Inc.	416 · Publication of Notice				79.40
	6 All American Awards & Uniforms 6 Bank of America - 5579	5603 · Bank of America Card Sei	vice			693.25 1,225.83
	6 PB & J Industries, Inc	410 · Office	VICC			350.00
	6 Westin's Marine Center LLC	Gas				160.70
2021-07-22	2 eTrikeCo	A3410.2 · Equipment Purchase				8,020.00
	ACH Withdrawal -Pay F103	01 · Operating Checking				1,123.62
	Suffolk County Water Authority -	-				3,764.70
2021-08-04		424 · Telephone				144.77
	PSEGLI 32 Lone Hill	420 · Fuel and Electricity				51.48
	PSEGLI 5 - 34 FIB	420 · Fuel and Electricity				281.84
	1 PSEGLI 9 - Fire House 1 PSEGLI 6 - Siren	420 · Fuel and Electricity 420 · Fuel and Electricity				47.83 31.50
	PSEGLI 0 - NS	420 · Fuel and Electricity				85.96
		· · · · · · · · · · · · · · · · · · ·				

Budget to actual as of August 14, 2021	I	Budgeted	Revision	Encumber	red	Tot	al revised	Pa	aid to date	Remaining
REVENUE										
Brookhaven property taxes	\$	398,712						\$	398,721	\$ (9)
Water Island Fire Protection District		42,650								42,650
Drawdown from savings		-								-
Insurance proceeds										-
Interest income		-							363	(363)
Other income		100							1,500	(1,400)
TOTAL REVENUE	\$	441,462						\$	400,584	\$ 40,878
EXPENSES										
Personnel expenses		40,000					40,000		22,731	17,269
Equipment purchase		14,000					14,000		14,991	(991)
Annual bond repayment		132,275					132,275		1,138	131,138
Office supplies		1,075					1,075		717	358
Commissioner training		125					125			125
Postage		200					200		123	77
Legal		3,000	(385)				2,615		1,750	865
Audit / accounting		5,800	1,826				7,626		7,626	-
Association dues		1,000	210				1,210		1,210	-
Payroll processing		1,100					1,100		885	215
Printing and supplies		500					500		528	(28)
Publications of notice		500					500		285	215
Fuel and electricity		11,000					11,000		7,226	3,774
Water		1,000					1,000		672	328
Hydrant rentals		7,700					7,700		3,765	3,935
Telephone		1,800					1,800		1,015	785
Internet/website		600					600		50	550
Other travel		500					500			500
Uniform expenses		3,000					3,000		760	2,240
Annual dinner		18,000	(1,826)				16,174		15,129	1,045
Training		1,500					1,500		108	1,392
Firehouse & 32LHW repairs		16,000					16,000		2,242	13,758
Building maintenance supplies		1,000					1,000		109	891
Landscaping maintenance		2,000					2,000		1,120	880
Fire equipment repairs & maint.		15,000					15,000		4,849	10,151
Fire Equipment – gasoline/diesel		3,000					3,000		1,402	1,598
Fire alarm maintenance		500					500		422	500
Insurance: umb, prop, flood, fire, auto, life		13,000					13,000		433	12,567
Insurance: Cancer Policy		4,750	(700)				4,750		7 0 2 5	4,750
Medical Exam/Physicals		8,500	(700)				7,800		7,025	775
Snow removal		10,000					10,000		9,776	225
Charity LOSAP		- 49,000	(25)				- 48,975		0 160	- 40,815
Social Security & Medicare		49,000 3,000	(25)				3,000		8,160 1,739	1,261
VFBL and Workers Compensation		15,000					15,000		1,739	228
State Unemployment		500	700				1,200		604	596
Hospital, Medical & Accident Ins		600	700				600		548	52
WIFPD 27.5%		11,687					11,687		540	11,687
Transfer to Reserve		42,500					42,500			42,500
Consultants (Fixed Assets, Losap, ISO)		750	200				950 ⁹⁵⁰		500	450
	\$		\$ -	\$	-	\$	448,962	\$	133,986	\$ 314,976
									-	
Encumbrances				Encumber					id to date	Remaining
Fire alarm maintenance				\$ 21,0				\$	3 <i>,</i> 058	\$ 17,942
Beach gear for 5-28-5				6	50					
Audit 2020										
Light bar for 5-28-9									2,136	

Voucher and payments abstract

Board meeting date:

14-Aug-2021

No.	Date	Claimant	Claim number	Fund	Appropriation	Memo	Amount
1	15-Jul-2021	Fire Island Pines Fire District		General	Transfer to Reserves	Permissive referendum surplus	\$ 326.38
2	31-Jul-2021	Kim Alker	July payroll	General	Personnel expenses	July payroll	880.00
3	31-Jul-2021	Patrick Forrett	July payroll	General	Personnel expenses	July payroll	400.00
4	31-Jul-2021	Christopher Furchert	July payroll	General	Personnel expenses	July payroll	1,592.22
5	31-Jul-2021	Dennis Maud	July payroll	General	Personnel expenses	July payroll	510.00
6	31-Jul-2021	Eric Scottaline	July payroll	General	Personnel expenses	July payroll	510.00
7	31-Jul-2021	ACH – Ace Payroll Services	July payroll	General	Payroll processing	July payroll	90.77
8	11-Jul-2021	PSEG Long Island	Bill 2021-07-11	General	Fuel and electricity	West-end siren	85.96
9	11-Jul-2021	PSEG Long Island	Bill 2021-07-11	General	Fuel and electricity	East-end siren	31.50
10	11-Jul-2021	PSEG Long Island	Bill 2021-07-11	General	Fuel and electricity	34 FIB Fire House	47.83
11	11-Jul-2021	PSEG Long Island	Bill 2021-07-11	General	Fuel and electricity	34 Fire Island Boulevard	281.84
12	11-Jul-2021	PSEG Long Island	Bill 2021-07-11	General	Fuel and electricity	32 Lone Hill Walk	51.48
13	27-Jul-2021	Verizon	Bill 2021-07-27	General	Telephone		144.77
14	30-Jun-2021	Suffolk County Water Authority	Bill 2021-06-30	General	Hydrant rental		3,764.70
15	10-Aug-2021	Bank of America Business Card	Bill 2021-08-10	General	Business card		1,520.16
16	30-Jul-2021	Brinkmanns'	Multiple invoices	General	Building repairs		193.41
17	6-Aug-2021	Coastline Freight Service	Multiple invoices	General	Unsure		46.85
18	10-Jul-2021	eTrikeCo	Invoice FIPFD001	General	Equipment purchase		8,020.00
19	22-Jul-2021	FireMatic Supply Co.	Inv. 390122	General	Fire equipment maint. & repair	4 x cyl refills	74.00
20	27-Jul-2021	FireMatic Supply Co.	Inv. 390177	General	Fire equipment maint. & repair	4 x cyl refills; 4 x cyl hydro test	205.60
21	14-Jul-2021	Integrated Wireless Technologies	Multiple invoices	General	Siren repair		9,910.00
22	8-Jul-2021	Long Island Advance	Inv. 4982	General	Audit – notice of audit		61.00
23	11-Jul-2021	Flower Girls Maintenance	Multiple invoices	General	Landscape maintenance	Also removal of old pole – siren repair?	625.00
24	13-Jul-2021	PB&J Industries	Inv. 353	General	Office	Dinner for election night	350.00
25	9-Jul-2020	Safety and Environmental Solutions	Inv. IA5-233	General	Medical exam	2 SCBA fit tests	70.00
26	10-Aug-2021	Teague Services	Inv. 46829	General	Fuel and electricity	5 x 100# propane to 34 FIB	649.00
27	2-Aug-2021	Westin Marin	Inv.23643	General	Gas	20.1 gal @ \$4.20	84.42
28	10-Aug-2021	Pines Pantry	Multiple invoices	General	Building maintenance supplies	Paper towels, garbage bags, etc.	195.67

\$ 30,722.56

Expenditure motions

Meeting date: 2021-08-14

0										
Motion	Motion date	Amount approved	Vendor	Done by	Received by	Final amount	Variance	Paid date	Disposition No	otes
1 Purchase of new tires for 5-28-9	10-Jan-2021	\$ 1,000.00	Nicolas Ventura	Furchert	Teague	1,000.00	-			
2 Purchase of hammer drill	10-Jan-2021	99.00	Home Depot	Furchert	Teague	99.00	-			
3 Obtention of DUNS and SAM number for grants	10-Jan-2021	450.00	G&G Municipal Consulting	Barry			(450.00)			
4 Turnout gear for FFs Micheels and Moss	13-Mar-2021	5,350.00	South Shore Fire and Safety	Geiman		1,996.40	(3,353.60)			
5 Uniforms for FFs Micheels and Moss	13-Mar-2021	1,500.00	All-American Awards	Geiman			(1,500.00)			
6 Spring clean-up of Firehouse grounds	13-Mar-2021	300.00	Flower Girls	Corradino	Corradino	300.00	-			
7 Monthly maintenace of Firehouse grounds (3 × \$120/visit)	13-Mar-2021	360.00	Flower Girls	Corradino			(360.00)			
8 Spring clean-up of 32 LHW grounds	13-Mar-2021	180.00	Flower Girls	Corradino			(180.00)			
9 Monthly maintenace of 32 LHW grounds (3 × \$90/visit)	13-Mar-2021	270.00	Flower Girls	Corradino			(270.00)			
10 Removal of large holly tree by Firehouse pole	13-Mar-2021	500.00	Flower Girls	Corradino	Corradino	400.00	(100.00)			
11 Toner	17-Apr-2021	110.00	Amazon	Forrett	Geiman	105.37	(4.63)			
12 Helmet purchase	17-Apr-2021	100.00	Amazon	Forrett	Geiman	85.80	(14.20)			
13 Three Motorola PMMN4106 XE500 Extreme Remote speaker mics	17-Apr-2021	1,500.00	Magnum Electronics	Forrett	Geiman	1,455.93	(44.07)			
14 Six Pelican 9421 replacement batteries	17-Apr-2021	350.00	Adorama	Forrett						
15 Replacement hose as requested by Chief	17-Apr-2021	2,000.00	Firematic	Geiman						
16 Screen door for Annex	22-May-2021	90.00		Corradino	Corradino		(90.00)		Done	
17 Rental of electric boom lift	22-May-2021	1,300.00	BigRentz	Barry	Barry	1,286.42	(13.58)			
18 Extension of electric boom lift rental	19-Jun-2021	TBD	BigRentz	Barry	Barry		#VALUE!			

Total expenditures

\$ 15,459.00

\$ 6,728.92

Meeting date: 2021-08-14

Motion	Motion date	Amount approved Vendor	Done by	Received by	Final amount Paid date	Status	Notes
1 Transfer from Legal to Association Dues	10-Jan-2021	-\$185.00 Board	Forrett		-\$185.00 11-Jan-202	1 Done	
2 Transfer from Legal to Association Dues	10-Jan-2021	\$185.00 Board	Forrett		\$185.00 11-Jan-202	1 Done	
3 Transfer from Legal to Consulting	10-Jan-2021	-\$200.00 Board	Forrett		-\$200.00 11-Jan-202	1 Done	
4 Transfer from Legal to Consulting	10-Jan-2021	\$200.00 Board	Forrett		\$200.00 11-Jan-202	1 Done	
5 Transfer from LOSAP to Association Dues	13-Mar-2021	-\$25.00 Board	Forrett		-\$25.00 14-Mar-202	1 Done	
6 Transfer from LOSAP to Association Dues	13-Mar-2021	\$25.00 Board	Forrett		\$25.00 14-Mar-202	1 Done	
7 Transfer from Medical Exams/Physicals to NYS Unemployment	13-Jul-2021	-\$700.00 Board	Forrett		-\$700.00 13-Jul-202	1	
8 Transfer from Medical Exams/Physicals to NYS Unemployment	13-Jul-2021	\$700.00 Board	Forrett		\$700.00 13-Jul-202	1	
9 Transfer from Annual Dinner to Audit and accounting	13-Jul-2021	-\$1,826.00 Board	Forrett		-\$1,826.00 13-Jul-202	1	
10 Transfer from Annual Dinner to Audit and accounting	13-Jul-2021	\$1,826.00 Board	Forrett		\$1,826.00 13-Jul-202	1	