

FIRE ISLAND PINES FIRE DISTRICT

P.O. Box 193
Sayville, New York 11782
631-597-6860

Fire District Commissioners' Meeting – minutes

34 Fire Island Boulevard
Fire Island Pines, NY 11782
June 19, 2021

Present

Commissioner Richard Barry, Chairman
Commissioner Douglas Teague, Vice-chairman
Commissioner Walter Boss
Commissioner Rosemary Coluccio
Commissioner Francis Corradino
Secretary/Treasurer Patrick Forrett
Fire Island Pines Fire Department Chief Joseph Geiman

Order

Meeting called to order by Comm. Barry at 12:35 AM.

Minutes

- Review of prior meeting's minutes

MOTION: Comm. Coluccio moved to accept the draft minutes from the May 22, 2021 meeting. Comm. Corradino seconded the motion; all were in favor, and the motion passed.

Correspondence Review

Typical monthly bills and utilities: Bank of America credit card, PSEG, Verizon, payroll, Morgan Auto Supply, Brinkmann's, Firematic, South Shore Fire & Safety, Pines Propane, Teague Services, and Verizon. These bills were presented as vouchers to the Board for approval and payment.

Other: FASNY, SCFDOA, Brookhaven Town Fire District

Secretary / Treasurer's reports

- Monthly banking reconciliations
 - PUB accounts to May 19
 - TD accounts to May 28
- Invoice review, expenditure list for 2021 to date
- Budget to actual report for 2021 to date
- Motions list – expenditure and non-expenditure motions
- Capturing motions done by e-mail
 - None this period

MOTION: Comm. Corradino moved to accept the Treasurer's reports. Comm. Boss seconded the motion; all were in favor, and the motion passed.

CHIEF'S REPORT

Alarms:

#3799 – 5/28/2021 – 9 Ocean Walk (Coops) – automatic alarm
#3800 – 5/28/2021 – 270 Floral Walk – structure fire
#3801 – 5/29/2021 – 577 Coast Guard Walk – elevator rescue
#3802 – 6/05/2021 – 359 Crown Walk – Chief's investigation for a BBQ fire
#3803 – 6/10/2021 – 136 Beach Hill Walk – structure fire
#3804 – 6/14/2021 – 181 Pine Walk – alarm ringing
#3805 – 6/18/2021 – 577 Coast Guard Walk – elevator rescue

FIRE ISLAND PINES FIRE DISTRICT

Meetings:

- #1208 – 6/05/2021 – Department meeting
- #1209 – 6/06/2021 – PESH / sexual harassment / workplace violence training
- #1210 – 6/11/2021 – Department meeting
- #1211 – 6/19/2021 – Department meeting

Drills:

- #1197 – 5/23/2021 – Yaphank Training – LPG
- #1198 – 6/05/2021 – Drill #4 – hose handling and nozzle practice
- #1199 – 6/11/2021 – Drill #5 – nighttime light drill
- #1200 – 6/16/2021 – Alt. Drill #3 – driver requalification and hose practice
- #1226 – 6/19/2021 – Drill #6 – LDH hook-up, hydrant review, storz, hose handling

Work detail:

None

Membership status:

Leave of absence granted to Firefighter Jon Gilbert

Requests / comments:

1. LOSAP report for May 2021
2. Fire Department Installation Dinner bills as per dinner budget.
3. Pending purchases (all ordered) – six Pelican 9421 replacement Batteries for 9420 Pro Gear LED Work Lights @ \$49.95 each from Adorama. Total - \$299.70.
4. 5-28-2 out of service with same intermittent starting problem.
5. Siren work not yet completed; radio work completed.

COMMITTEE REPORTS

Apparatus, equipment, radios – Commissioners Teague and Barry

Comm. Barry informed the Board that the boom rental and siren repairs were not proceeding quite as well as hoped. The original boom ordered from BigRentz.com could not get onto the freight ferry, so a second one needed to be ordered. The second boom does not have the reach of the original, so it cannot provide access to the west-end siren or to the tree or flagpole behind the Annex. Because of the consequent work delay, he suggested to the Board that the boom rental be extended for another week.

After a brief discussion, the Board agreed the work needed to be completed and the boom rental should be extended another week. Because this was all part of the previously moved-upon siren repair work and funded by the 2020 encumbrance, no further motion was deemed necessary for this additional expense.

Comm. Barry informed the Board that the east-end siren has been repaired, but the platform that it sits on is in poor condition and needs to be replaced. The west-end siren is not working at all; IWT was able to access it with a ladder, has removed it, and has brought it to the mainland to see whether it can be repaired. The Chief noted he is also shipping to the mainland the spare siren that was in the shop to see if it can be repaired as well.

Comm. Barry noted that the old console has been removed from the Communications room, and because it is so old, it has essentially no salvage value. He suggested donating it for parts to the Ocean Beach Fire Department as a thank-you for all the free radio programming work for the FIP Fire Department performed by OBFF Frank Silsdorf.

MOTION: After discussion, Comm. Coluccio moved to donate the old console – which has a value of less than \$200 – to the Ocean Beach Fire Department. Comm. Boss seconded the motion; all were in favor, and the motion passed.

FIRE ISLAND PINES FIRE DISTRICT

Comm. Teague asked whether, with the rollout of Verizon FIOS, the District would need new Internet service. He noted that the current service is provided by TPP as a courtesy, and that service would likely soon end. He also noted the Department is having FIOS brought into the Annex. The matter will be discussed further at the July meeting.

Budgets – Commissioner Coluccio/Treasurer Forrett

- No update this period

Records – Commissioners Coluccio, Corradino

- None this period

Insurance, LOSAP, membership – Commissioner Barry

Comm. Barry presented to the Board the VFIS estimates of costs for funding higher LOSAP payouts. Comm. Coluccio noted that these estimates were higher than she expected.

The Board discussed the importance LOSAP and that if we believe we should raise the monthly payout, then we need to communicate proactively with taxpayers. It was agreed that it was impractical and inappropriate to try to bring this to a vote during the July annual Commissioner election. Comm. Coluccio proposed a special election on the day of the FIPPOA fall meeting – September 18. The matter will be discussed further at the July meeting.

On another subject, Comm. Barry confirmed for the Board that it is possible to create a Class C membership. He noted, however, that those wishing to have Class C status must be an existing and ongoing Class A or B members of the Department; that is, one cannot join the Department as a Class C member. There was a discussion among the Board about the implications of creating a Class C for the Department and what rules or requirements would be needed to be set it up.

Public Relations, alarms, ISO – Commissioner Boss

- No update this period

Grounds– Commissioner Corradino

Comm. Corradino is still awaiting an estimate from Don Kohlhepp for the repair of the north bathroom wall of the Annex, as discussed in the March meeting.

Comm. Corradino noted that the District Mechanics are repairing the screen door on the Annex. They have cleaned the gutters, as requested, but, without the benefit of the boom, they cannot reach and repair the flagpole. They are working on a new solution and hope to implement it upon their return to the beach on July 10.

OLD BUSINESS:

- None this period

NEW BUSINESS:

- None this period

Order

Meeting adjourned by Comm. Barry at 1:40 PM.

Budget to actual as of June 19, 2021	Budgeted	Revision	Encumbered	Total revised	Paid to date	Remaining
REVENUE						
Brookhaven property taxes	\$ 398,712				\$ 398,721	\$ (9)
Water Island Fire Protection District	42,650					42,650
Drawdown from savings	-					-
Insurance proceeds						-
Interest income	-				261	(261)
Encumbrances (from 2020)			21,000			(21,000)
Other income	100				1,500	(1,400)
TOTAL REVENUE	\$ 441,462				\$ 400,482	\$ 19,980
EXPENSES						
Personnel expenses	40,000			40,000	15,296	24,704
Equipment purchase	14,000			14,000	5,370	8,630
Annual bond repayment	132,275			132,275	1,138	131,138
Office supplies	1,075			1,075	367	708
Commissioner training	125			125		125
Postage	200			200	123	77
Legal	3,000	(385)		2,615	1,750	865
Audit / accounting	5,800			5,800		5,800
Association dues	1,000	210		1,210	1,210	-
Payroll processing	1,100			1,100	704	396
Printing and supplies	500			500		500
Publications of notice	500			500	133	367
Fuel and electricity	11,000			11,000	6,727	4,273
Water	1,000			1,000	6	994
Hydrant rentals	7,700			7,700		7,700
Telephone	1,800			1,800	723	1,077
Internet/website	600			600		600
Other travel	500			500		500
Uniform expenses	3,000			3,000	67	2,934
Annual dinner	18,000			18,000	1,117	16,883
Training	1,500			1,500		1,500
Firehouse & 32LHW repairs	16,000			16,000	1,586	14,414
Building maintenance supplies	1,000			1,000	109	891
Landscaping maintenance	2,000			2,000	1,120	880
Fire equipment repairs & maint.	15,000			15,000	4,149	10,851
Fire Equipment – gasoline/diesel	3,000			3,000	1,222	1,778
Fire alarm maintenance	500			500		500
Insurance: umb, prop, flood, fire, auto, life	13,000			13,000	433	12,567
Insurance: Cancer Policy	4,750			4,750		4,750
Medical Exam/Physicals	8,500			8,500		8,500
Snow removal	10,000			10,000	1,170	8,830
Charity	-			-		-
LOSAP	49,000	(25)		48,975	8,160	40,815
Social Security & Medicare	3,000			3,000	902	2,098
VFBL and Workers Compensation	15,000			15,000	14,772	228
State Unemployment	500			500	442	58
Hospital, Medical & Accident Ins	600			600	548	52
WIFPD 27.5%	11,687			11,687		11,687
Transfer to Reserve	42,500			42,500		42,500
Consultants (Fixed Assets, Losap, ISO)	750	200		950	500	450
	\$ 448,962	\$ -	\$ -	\$ 448,962	\$ 69,841	\$ 379,121

Encumbrances	Encumbered	Paid to date	Remaining
Fire alarm maintenance	\$ 21,000.00	\$ 1,286.42	\$ 19,713.58

Expenditure motions

Meeting date: 2021-06-19

Motion	Motion date	Amount approved	Vendor	Done by	Received by	Final amount	Variance	Paid date	Disposition	Notes
1 Purchase of new tires for 5-28-9	10-Jan-2021	\$ 1,000.00	Nicolas Ventura	Furchert	Teague	1,000.00	-			
2 Purchase of hammer drill	10-Jan-2021	99.00	Home Depot	Furchert	Teague	99.00	-			
3 Obtention of DUNS and SAM number for grants	10-Jan-2021	450.00	G&G Municipal Consulting	Barry						
4 Turnout gear for FFs Micheels and Moss	13-Mar-2021	5,350.00	South Shore Fire and Safety	Geiman						
5 Uniforms for FFs Micheels and Moss	13-Mar-2021	1,500.00	All-American Awards	Geiman						
6 Spring clean-up of Firehouse grounds	13-Mar-2021	300.00	Flower Girls	Corradino	Corradino	300.00	-			
7 Monthly maintenace of Firehouse grounds (3 × \$120/visit)	13-Mar-2021	360.00	Flower Girls	Corradino						
8 Spring clean-up of 32 LHW grounds	13-Mar-2021	180.00	Flower Girls	Corradino						
9 Monthly maintenace of 32 LHW grounds (3 × \$90/visit)	13-Mar-2021	270.00	Flower Girls	Corradino						
10 Removal of large holly tree by Firehouse pole	13-Mar-2021	500.00	Flower Girls	Corradino	Corradino	400.00	(100.00)			
11 Toner	17-Apr-2021	110.00	Amazon	Forrett	Geiman	105.37	(4.63)			
12 Helmet purchase	17-Apr-2021	100.00	Amazon	Forrett	Geiman	85.80	(14.20)			
13 Three Motorola PMMN4106 XE500 Extreme Remote speaker mics	17-Apr-2021	1,500.00	Magnum Electronics	Forrett	Geiman	1,455.93	(44.07)			
14 Six Pelican 9421 replacement batteries	17-Apr-2021	350.00	Adorama	Forrett						
15 Replacement hose as requested by Chief	17-Apr-2021	2,000.00	Firematic	Geiman						
16 Screen door for Annex	22-May-2021	90.00		Corradino	Corradino		(90.00)		Done	
17 Rental of electric boom lift	22-May-2021	1,300.00	BigRentz	Barry	Barry	1,286.42	(13.58)			
							-			
Total expenditures		\$ 15,459.00				\$ 4,732.52				

Non-expenditure motions

Meeting date: 2021-06-19

Motion	Motion date	Amount approved	Vendor	Done by	Received by	Final amount	Paid date	Status	Notes
1 Transfer from Legal to Association Dues	10-Jan-2021	-\$185.00	Board	Forrett		-\$185.00	11-Jan-2021	Done	
2 Transfer from Legal to Association Dues	10-Jan-2021	\$185.00	Board	Forrett		\$185.00	11-Jan-2021	Done	
3 Transfer from Legal to Consulting	10-Jan-2021	-\$200.00	Board	Forrett		-\$200.00	11-Jan-2021	Done	
4 Transfer from Legal to Consulting	10-Jan-2021	\$200.00	Board	Forrett		\$200.00	11-Jan-2021	Done	
5 Transfer from LOSAP to Association Dues	13-Mar-2021	-\$25.00	Board	Forrett		-\$25.00	14-Mar-2021	Done	
6 Transfer from LOSAP to Association Dues	13-Mar-2021	\$25.00	Board	Forrett		\$25.00	14-Mar-2021	Done	

Fire Island Pines Fire District – Treasurer’s Report

Report as of 18 June 2021

	<u>Bank Balance</u>	<u>Book Balance</u>
General fund	As of: 19-May-2021	18-Jun-2021
PUB Checking Account	\$ 290,872	\$ 366,190
PUB Savings Account	\$ 97,751	\$ 97,751
PUB Money Market Account	\$ 2,575	\$ 2,575
General fund accounts total	\$ 391,198	\$ 466,516
Reserve fund	As of: 31-May-2021	31-May-2021
TD Bank Money Market Funds	\$ 518,570	\$ 518,570
Reserve fund account total	\$ 518,570	\$ 518,570
Total liquidities and reserves	\$ 909,768	\$ 985,086
Deposits and transfers		
Interest earned on PUB accounts 2020		\$ 46
Interest earned on Reserve Accounts 2020		216
Interest from Town of Brookhaven		
Tax Warrants		398,721
Year-end transfer from Operating to Reserve		
Water Island Fire Protection District		
Insurance proceeds		
Other proceeds		1,500
		\$ 400,482
Employee payroll	This period	YTD
Christopher J Furchert maintenance	\$ 1,592	\$ 7,961
Christopher J Furchert hose testing		
Maud, Dennis maintenance		1,785
Scottaline, Eric maintenance	510	2,295
Reilly, Thomas maintenance		
Alker, Kim cleaning	1,000	1,000
Forrett, Patrick A Secretary and Treasurer	400	2,000
Scofield, Jedidiah maintenance		
Massa, Ryan maintenance		255
	\$ 3,502	\$ 15,296
Payments Made		
2021-06-01 Weeks & Reichel Printing Inc Annual dinner; printing & supplies		\$ 1,036.00
2021-06-01 South Shore Fire & Safety Equip A3410.2 · Equipment Purchase		2,324.40
2021-06-01 Westin's Marine Center LLC 461 · Gas		57.90
2021-06-01 Brinkmann's 450 · Repairs to Building		47.98
2021-06-01 Morgan Auto Supply 460 · Equipment Maint & Repairs		322.28
2021-06-01 Sayville Ferry Service Inc 410 · Office		5.00
2021-06-01 Firematic Supply Co Inc. 460 · Equipment Maint & Repairs		18.50
2021-06-01 Coastline Freight 461 · Gas		15.00
2021-06-01 Bank of America - 5579 5603 · Bank of America Card Service		2,298.11
2021-06-01 Verizon 424 · Telephone		144.63
2021-06-03 Audrey's Fine Baked Goods 433 · Annual Dinner		354.60
2021-06-14 The Snapper Inn 433 · Annual Dinner		144.70
2021-06-18 Flower Girls Garden Maintenance 454 · Landscape Maintenance		420.00
2021-06-18 PSEGLI 9 - Fire House 420 · Fuel and Electricity		21.59
2021-06-18 PSEGLI 5 - 34 FIB 420 · Fuel and Electricity		226.70

Respectfully submitted by Patrick Forrett, Treasurer/Secretary