

FIRE ISLAND PINES FIRE DISTRICT

P.O. Box 193
Sayville, New York 11782
631-597-6860

Fire District Commissioners' Meeting

Fire Island Pines Fire House
34 Fire Island Boulevard
Fire Island Pines, NY 11782
August 15, 2020

Present

Commissioner Richard Barry, Chairman of the Board
Commissioner Douglas Teague, Vice-Chairman of the Board
Commissioner Walter Boss
Commissioner Rosemary Coluccio
Commissioner Francis Corradino
Secretary/Treasurer Patrick Forrett
Fire Island Pines Fire Department Chief Joseph Geiman

Order

Meeting called to order by Comm. Barry at 12:30.

Comms. Boss, Coluccio, Corradino and Teague, Secretary/Treasurer Forrett, and Chief Geiman attended the meeting at the Fire Island Pines Firehouse, separated by more than six feet between them; Commissioner Barry attended via videoconference.

Minutes

The Board of Commissioners reviewed the draft May, June, and July 2020 meeting minutes.

MOTION: Commissioner Coluccio moved to accept the May 2020 minutes; Comm. Corradino seconded the motion; all were in favor, and the motion passed.

MOTION: Comm. Corradino moved to accept the June 2020 minutes; Comm. Coluccio seconded the motion; all were in favor, and the motion passed.

MOTION: Comm. Boss moved to accept the July 2020 minutes; Comm. Teague seconded the motion; all were in favor, and the motion passed.

Correspondence Review

Utilities: PSEG, Verizon

Bills: Bank of America, Brinkmann's, Coastline Freight, Morgan Auto Supply, Percy Hoek, Westin's Marine

Others:

Secretary / Treasurer's reports

- Monthly banking reconciliations, invoice review, expenditure list – budget to actual (with modifications)
- Payments update – August vouchers
- Capturing motions done by e-mail
 - Purchase of building repair materials and insulation

MOTION: Comm. Boss moved to allocate funds up to \$700 to purchase insulation and building supplies for the Old Firehouse. Comm. Coluccio seconded the motion; all were in favor, and the motion passed.

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MOTION: Comm. Corradino moved to accept the Treasurer's Reports. Comm. Coluccio seconded the motion; all were in favor, and the motion passed.

Secretary/Treasurer Forrett informed the Board that he had contacted the Suffolk County Board of Elections to obtain the voter rolls for the September 15 elections. Notice was to be published in the Long Island Advance, the Firehouse bulletin board and the community bulletin board in the harbor that week. And he reminded the Board that anyone wishing to run in the election must submit a signed notice to him by August 26.

Chief's report

Review of alarms, drills and meetings; Chief's comments and requests

Alarms:

- #3749 – 7/12/2020 – Fire Island Boulevard & Ozone Walk – smoke in the area – unfounded
- #3750 – 7/12/2020 – 128/228 Atlantic Walk – automatic alarm – no fire
- #3751 – 7/18/2020 – 43 Lone Hill Walk – service call – electrical problem on stove
- #3752 – 7/25/2020 – I/F/O 400 Ocean Walk – outside fire / bonfire on beach – extinguished
- #3753 – 7/26/2020 – I/V/O 150 Ocean Walk – water rescue – no swimmer in distress
- #3754 – 8/02/2020 – 117/118/217/218 Atlantic Wk. – automatic alarm – no fire
- #3755 – 8/04/2020 – 398 Ocean Walk – gas leak worry from wall collapsed on tanks – no leak
- #3756 – 8/06/2020 – 117/118/217/218 Atlantic Walk – automatic alarm – no fire
- #3757 – 8/07/2020 – 37 Fire Island Boulevard – automatic alarm – no fire
- #3758 – 8/12/2020 – 100 Fire Island Boulevard – smoke investigation outside – BBQ fire – firefighter injured
(details below)

Meetings:

- #1144 – 7/25/2020 – department meeting
- #1145 – 8/01/2020 – department meeting
- #1146 – 8/15/2020 – department meeting

Drills:

- #1182 – 7/15/2020 – Alt. Drill #3 – pumping / driving / front steamer / hose handling
- #1183 – 7/25/2020 – Drill #6 – Tools – placement on vehicles / use / function
- #1184 – 8/01/2020 – Drill #7 – ladders / roof operations & const. / chain saws / lighting
- #1185 – 8/15/2020 – Drill #8 – W.I. familiarization / hose box placement / hydrants.

Work detail:

–None–

Membership Status:

–Nothing–

Requests / Comments:

1. LOSAP Report for July 2020.
2. 2021 Slate of Officers submitted.
3. 2021 Chief's Budget submitted totaling \$10,038.20 without replacement hose. Requesting \$15,000.
4. Firehouse and Annex re-opened as of 7/25/2020.

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5. Working with Verizon on replacing siren pole in front of Old Firehouse. Thank you to FF Rob Kral for setting up meeting.
6. Rescue tool drill planned for Saturday, August 29. Need permission to cut up a donated vehicle at the firehouse and pay for removal of vehicle from island. Coastline Freight, \$250, and Kevin's American Towing Service, \$150, for removal from Coastline Freight. Total \$400.
7. Request reimbursement to fire department from 2020 Dinner expenses for gifts now for 2021 Dinner that was previously discussed, \$1,066.50.
8. FF Mark Basta injured at 8/12/20 alarm. Hospitalized at Southside Hospital in Bay Shore. Preliminary paperwork completed. We need to be better prepared for our own safety. Asking the District to purchase the following medical equipment from the AED Superstore in case of another firefighter or civilian injury
 - Stifneck Select Extrication Collar by Laerdal (2 @ \$15.00 each)
 - Stifneck Ped-Select Extrication Collar by Laerdal (\$15.00)
 - Carry Bag for the Stifneck Extrication Collar by Laerdal (\$29.00)
 - Laerdal Speedblocks Head Immobilizer Starter Pack (2 @ \$57.00 each)
 - Bleed Control Pocket Kit by S.T.A.T Medical Devices (3 @ \$24.99 each)
 - Total: \$262.97

MOTION: Comm. Boss moved to accept the slate of officers proposed by Chief Geiman (attached to these minutes); Comm. Coluccio seconded the motion; all were in favor, and the motion passed.

MOTION: Comm. Corradino moved to allocate up to \$400 from the training budget for the removal of the donated vehicle being used in the rescue tool drill. Comm. Boss seconded the motion; Comm. Teague abstained from the vote because he donated the vehicle; all other Commissioners were in favor and the motion passed.

MOTION: Comm. Coluccio moved to allocate up to \$300 from the equipment budget for the medical equipment requested by Chief Geiman, above; Comm. Corradino seconded the motion; all were in favor, and the motion passed.

COMMITTEE REPORTS:

Apparatus/Equipment/Radios – Commissioner Teague

Quad is back up and running. Comm. Teague needs to talk to First Assistant Chief Kyle about getting the sand from under it cleaned off more thoroughly. The Board needs to think about replacement, not in this year's budget but rather in the 2022 budget.

Comm. Teague noted that we are approaching hose test season and need to decide on whether we will be driving the pumpers (Nos. 1 and 4) off-island this year or sending them off on a barge. He confirmed with District Mechanic Furchert it makes more sense for his team to do the Water Island hose testing right in Water Island. Comm. Teague suggests we see how it goes this first time and know better for the future. The District Mechanic reminded us that the quality of the job done by the vendor last year was rather poor, particularly the way they repacked the trucks.

Comm. Barry said he would inquire with Coastline Freight and with Tony's Barge about the price of shipping the pumpers during a quiet time to Long Island and back for hose testing.

Comm. Teague noted that 9A has smaller tires than the new 5, and it would be better on the beach with larger tires. District Mechanic Furchert has dealt with companies that install lift kits in new trucks, making "Monster Trucks", so they get new or maybe year-old tires. He can get the larger tires and new rims at around \$400 to \$500 for a complete set. Comm. Teague noted the tires don't need to be changed this year, but it would improve the truck's performance on the beach.

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The Chief, with the help of FF Krall, arranged with Verizon to put a replacement pole in front of the rotting one by the Old Firehouse. Once complete, we can have the siren mounted on top. To Comm. Teague's knowledge, we have not yet received the estimate from the radio company on the necessary work on the sirens to comply with the County's decision to discontinue low-band usage at year's end.

Comm. Teague noted that District Mechanic Chris Furchert has requested a raise for next year.

Budgets – Commissioner Coluccio

Comm. Coluccio noted that state tax revenues are poor this year because of the impact of Covid-19, and that 2021 will be a very lean year. She noted that any optional projects or spends should be delayed. With that in mind, she suggested we discuss salaries and raises in the context of the entire budget at the next meeting.

Comm. Coluccio and Secretary/Treasurer Forrett have begun the billing process for the Water Island fire protection district. That should be finalized and out next week.

Comm. Coluccio noted that the Covid testing bills reimbursement requests are not for co-pays, but rather the entire bill. She noted that members should submit these bills to their own insurance before turning to the District for reimbursement, particularly those who are already on Medicaid (i.e., why turn to the taxpayers twice?). She agreed to follow up with one outstanding member.

MOTION: Comm. Coluccio made a motion to move an addition \$41 from the Annual Dinner budget line to the Postage line. Comm. Corradino seconded the motion; all were in favor, and the motion passed.

MOTION: Because of extra work surrounding the audit, Craig, Fitzsimmons and Michaels billed us for more than was originally budgeted. Comm. Coluccio made a motion to move an additional \$704, from the annual dinner budget to the audit and accounting budget line. Comm. Corradino seconded the motion; all were in favor, and the motion passed.

Records – Commissioners Coluccio, Corradino

- Nothing

Membership – Commissioner Barry

Comm. Barry has arranged for department physicals for May 2021. The current year's physicals are still scheduled for August 22, 2020.

Comm. Coluccio met with a member of the Auxiliary and wrote a note for the files regarding the Covid-19 incident discussed at the last meeting. Clearly there were many emotions involved, and we have to allow for people to have different types of response to the pandemic. She went through the HIPPA rules, and there was agreement that HIPPA rights were not violated. She noted that the Board will issue a letter in conjunction with the Chief reminding the members about expected behavior, but that the Board will not respond to this specifically because it should be dealt with through the Auxiliary and eventually the Chief. She reminded the member that we have protocols, and that everyone should feel they can approach the Board, but that this complaint should have been filed through the chain of command.

Insurance – Commissioner Barry

Comm. Barry noted that our primary insurance carrier will not be renewing coverage this year. Through Percy Hoek, Comm. Barry has found another carrier at a comparable cost. Because of the timing of the coverage expiry on September 17, and the next Board meeting on September 12, Comm. Barry requested board approval to issue the insurance premium check as soon as the invoice is received.

MOTION: Comm. Barry moved to approve payment of the insurance coverage bill (est. \$12,400) as soon as that bill is received and in advance of the next board meeting. Comm. Coluccio seconded the motion; all were in favor, and the motion passed.

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Public Relations/LOSAP/Alarms/ ISO – Commissioner Boss

- None

Grounds – Commissioner Corradino

Comm. Corradino noted that the insulation and building supplies for the Old Firehouse have arrived, and extension to the deck that the Chief requested has been done. The District Mechanics will be working on the insulation in the coming weeks.

Comm. Corradino noted that the sides of the entry door unit in the Old Firehouse are rotted, and the unit needs to be replaced. He is awaiting an estimate for repair.

Comm. Corradino noted that:

- that the three Leland spruce trees have been planted in front of the Annex, but that they are in the wrong place;
- he has not heard back from All-Island Duct Cleaning about installing the sealant and the UV filters for the HVAC units;
- the gate between the New and Old Firehouses has been rehinged so it functions well and easily;
- the new wall has been sanded and ready for prime;
- we need to lift the corner of the Old Firehouse by about three inches so that it aligns better with the deck. We will use the District Mechanic's nine-ton jack to do this work;
- the verbal estimate to trim the holly tree in order to accommodate the new pole is \$200; to trim the birch tree that is interfering with fire truck movements is also \$200.

MOTION: Comm. Boss moved to allocate up to \$400 from the landscaping budget for trimming the holly and birch trees on the Firehouse premises. Comm. Coluccio seconded the motion; all were in favor, and the motion passed.

OLD BUSINESS:

- As needed

NEW BUSINESS:

- As needed

Order

Meeting adjourned by Comm. Barry at 2:15

Fire Island Pines Fire District – Treasurer’s Report

August 15, 2020 Report for Budget Year 2020

	<u>Bank Balance</u>	<u>Book Balance</u>
GENERAL FUND	As of: 20-Jul-2020	15-Aug-2020
PUB Checking Account	\$ 386,596	\$ 372,655
PUB Savings Account	\$ 97,711	\$ 9,711
PUB Money Market Account	\$ 2,574	\$ 2,574
GENERAL ACCOUNT TOTAL	\$ 486,881	\$ 384,939

RESERVE FUND	As of: 31-Jul-2020	15-Aug-2020
TD Bank Money Market Funds	\$ 475,495	\$ 475,495
PUB CD #1133 - Matured 2/22/2020 (0.2500%)	\$ -	\$ -
CAPITAL RESERVE FUND TOTAL	\$ 475,495	\$ 475,495

DEPOSITS & TRANSFERS			
Interest earned on PUB accounts 2020		\$	105
Interest earned on Reserve Accounts 2020			1,125
Interest from Town of Brookhaven			20
Tax Warrants			406,339
Proceeds transfered from PUB CD #1133 to TD MM Reserve			84,032
Transfer from Reserve to Operating			55,000
Water Island Fire Protection District			-
Insurance proceeds			-
		\$	546,622

EMPLOYEE PAYROLL		This period	YTD
Christopher J Furchert	maintenance	\$ 1,592	\$ 11,145
Christopher J Furchert	hose testing		
Maud, Dennis	maintenance	816	2,349
Scottaline, Eric	maintenance	867	2,627
Reilly, Thomas	maintenance	-	-
Alker, Kim	cleaning	480	1,280
Forrett, Patrick A	Secretary and Treasurer	400	2,800
Scofield, Jedidiah	maintenance	-	-
Massa, Ryan	maintenance	408	663
		\$ 4,563	\$ 20,864

PAYMENTS MADE			
All Island Duct Cleaning, Inc.	451 · Maintenance Supplies		1,700.00
Long Island Construction Plus	450 · Repairs to Building		6,867.00
Westin's Marine Center LLC	461 · Gas		44.70
Brinkmann's	451 · Maintenance Supplies		180.35
The Long Island Advance	416 · Publication of Notice		83.50
Verizon	424 · Telephone		136.12
Team Pest Control	451 · Maintenance Supplies		285.00
Morgan Auto Supply	460 · Equipment Maint & Repairs		109.82
All American Awards & Uniform	432 · Uniform Expense		1,434.46
Mid-America Powered Vehicle	460 · Equipment Maint & Repairs		89.86
PSEGLI 32 Lone Hill	420 · Fuel and Electricity		43.36
PSEGLI 5 - 34 FIB	420 · Fuel and Electricity		305.03
PSEGLI 6 - Siren	420 · Fuel and Electricity		27.42
PSEGLI 9 - Fire House	420 · Fuel and Electricity		22.97
Bank of America - 5579	5603 · Bank of America Card Service		1,569.00
David Seeds	475 · Medical Exam		120.00
All American Awards & Uniform	432 · Uniform Expense		71.81
Verizon	424 · Telephone		140.50
PSEGLI 32 Lone Hill	420 · Fuel and Electricity		49.35
PSEGLI 9 - Fire House	420 · Fuel and Electricity		33.83
PSEGLI 5 - 34 FIB	420 · Fuel and Electricity		478.03
			<u>13,792.11</u>

Budget to actual as of August 15, 2020	Budgeted	Revision	Updated	Paid to date	Remaining
REVENUE					
BROOKHAVEN PROPERTY TAXES	\$ 406,739			\$ 406,739	\$ -
WATER ISLAND PROTECTION DISTRICT	-			-	-
DRAWDOWN FROM SAVINGS	-			-	-
Insurance proceeds	-			-	-
OTHER INCOME	-			-	-
INTEREST INCOME	100			1,144	(1,044)
TOTAL REVENUE	\$ 406,839			\$ 407,883	\$ (1,044)
EXPENSES					
Personnel Expenses	40,000			20,513	19,487
Equipment Purchase	14,000			5,724	8,276
Truck purchase	55,000			53,018	1,982
Annual Bond Repayment	131,650			2,231	129,419
Office Supplies	1,300			453	847
Commissioner Training	125				125
Postage	100	235	335	376	(41)
Legal	3,000			1,500	1,500
Audit/ Accounting	5,500			200	5,300
Association dues	800	385	1,185	1,185	-
Payroll Processing	1,100			652	448
Printing and supplies	500			217	283
Publications of Notice	500			342	158
Fuel and Electricity	11,000			5,334	5,666
Water	1,000			660	340
Hydrant rentals	7,700			3,765	3,935
Telephone	1,700			1,092	608
Internet/website	800			285	515
Other Travel	500				500
Uniform Expenses	3,000			1,551	1,449
Annual Dinner	18,000	(620)			18,000
Training	1,500				1,500
Firehouse & 32LHW Repairs	22,000			6,360	15,640
Building maintenance supplies	1,000			626	374
Landscaping Maintenance	2,000				2,000
Fire Equipment repairs & maint.	15,000			10,043	4,957
Fire Equipment GAS	3,000			1,082	1,918
Fire Alarm Maintenance	500				500
Insurance: Uab, Prop, flood, fire	10,000				10,000

Budget to actual as of August 15, 2020	Budgeted	Revision	Updated	Paid to date	Remaining
Insurance: Auto Policies	7,500			4,742	2,758
Insurance: Cancer Policy					
Medical Exam/Physicals	7,500			120	7,380
Snow removal	10,000				10,000
Charity	-				-
LOSAP +Life Insurance	49,000			21,501	27,499
Social Security & Medicare	3,000			898	2,102
VFBL and Workers Compensation	15,000			9,580	5,420
State Unemployment	500			98	402
Hospital, Medical & Accident Ins	4,000			548	3,452
WIFPD 27.5%	11,687				11,687
Transfer to Reserve	42,500				42,500
Consultants (Fixed Assets, Losap, ISO)	1,000				1,000
	\$ 503,962			\$ 154,695	\$ 349,887

Permissive referendum – November 2019

Passive referendum amount	\$	55,000.00
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Requested item:

Transferring sum of \$55,000 to purchase new truck Shipping (Coastline Freight) Flashlights and chargers (Amazon) Kussmaul system	2020-07-01	\$	55,000.00	received
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Purchase & closing costs	\$	53,018.00
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Purchase of truck	2020-07-03		53,018.00	
Lights, other equipment				

	<hr style="width: 100%; border: 0.5px solid black;"/>	\$	1,982.00	to reserves
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FIRE ISLAND PINES FIRE DEPARTMENT

2021 SLATE OF OFFICERS

Chief of Department – Joe Geiman
1st Assistant Chief – Kyle Merker
2nd Assistant Chief – Jordan Cohen
Secretary – Mark Ski
Treasurer – Ray Lucia
Captain – David Seeds
Lieutenant – Ian Hermanek
Auxiliary Chairman – Ralph Benfatto

FIRE ISLAND PINES FIRE DISTRICT

SERVING OUR COMMUNITY SINCE 1959

FIRE ISLAND PINES FIRE DEPARTMENT

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Contact Us

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Fax: 631-597-4710

Fire Island Pines Fire District
P.O. Box 193
Sayville, NY 11782

FI Pines Volunteer Fire Dept.
34 Fire Island Boulevard
Fire Island Pines, NY 11782

Welcome to the Fire Island Pines Fire District

ANNUAL ELECTION OF THE FIRE ISLAND PINES FIRE DISTRICT SEPTEMBER 15, 2020

PLEASE TAKE NOTICE that the Annual Election of the Fire Island Pines Fire District will take place on September 15, 2020, between the hours of 6:00 PM and 9:00 PM at the Fire Island Pines Firehouse, located at 34 Fire Island Boulevard, Fire Island Pines, New York, for the purpose of electing one Commissioner for a five-year term commencing January 1, 2021 and ending December 31, 2025.

Candidates for the District Office of Commissioner shall file their name with the Secretary of the Fire District at the Fire District Office, 34 Fire Island Boulevard, Fire Island Pines, New York, or to DistrictSecretary@fipfd.org, no later than 6 PM, on or before August 26, 2020. Such filing must contain the name and address of the candidate (the candidate's legal residence - not a P.O. Box) and must be signed by the candidate.

All residents of the Fire District duly registered with the Suffolk County Board of Elections as of August 24, 2020 shall be eligible to vote.

Please be advised that the Board of Elections of the Fire District shall meet on September 12, 2020 at 3 P.M. at the Fire Island Pines Firehouse for the purpose of preparing the rolls of the registered voters of the Fire District.

Dated: August 19, 2020

BY ORDER OF THE
BOARD OF FIRE COMMISSIONERS OF
THE FIRE ISLAND PINES FIRE DISTRICT

Town of Brookhaven, Suffolk County, New York

By: PATRICK A. FORRETT
Fire District Secretary