

**Fire Island Pines Fire District
Board of Fire Commissioners Meeting Minutes
September 13, 2015**

The meeting was held at the Fire Island Pines Fire House, attended by Commissioners Richard Barry, Frank Corradino, Rosemary Coluccio, Doug Teague and Mark Basta; District Treasurer Peter Weigel; District Secretary Sabrina Shulman; Chief Bo Fridsberg and Assistant Chief Michael Greenberg.

Prior to the start of the meeting, there was an executive discussion pertaining to the Water Island contract.

Commissioner Barry called the meeting to order at 10:38am.

Correspondence Review

- Percy Hoek insurance bills
- Association of Fire Districts notification
- Safety and Environmental Solutions facemask spreadsheet

Approval of Minutes

Commissioner Teague made a motion to approve the minutes from the August 1, 2015, meeting of the Board of Commissioners. Commissioner Corradino seconded, all approved.

Treasurer's Report

Treasurer Weigel presented the Fire Island Pines Fire District Treasurer's Report and Invoice Review for August 2015. The budget to actual report was discussed and the authorized expenditure list was reviewed.

Commissioner Corradino made a motion to accept the Treasurer's Report and Invoice Review. Commissioner Basta seconded, all approved.

Commissioner Basta reviewed the general and reserve account statements for August 2015.

Chief's Report

Alarms:

August 6	Propane smell	3436
August 7	Roof deck fire	3437
August 8	Auto alarm Canteen	3438
August 8	Tenant stuck in bedroom	3439
August 12	Water rescue boat	3440
August 15	Auto alarm Liquor Store	3441
August 15	Bonfire Barrett Beach	3442
August 20	Auto alarm Pavilion	3443
August 20	BBQ fire	3444
August 22	Water rescue	3445
August 23	Electrical wire fire	3446
September 5	Bonfire on the beach	3447
September 7	Auto alarm Daniki bldg	3448
September 8	Smoke (NJ wildfire)	3449

Drills:

August 12		0583
August 14	SCFA LP Gas	0584
August 22		0585
August 29		0586

Meetings:

August 29	Stand-by CGFD	0833
September 12	Fall Meeting	0834

Officers Meeting:

September 12		0807
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The Chief reported that two portable radios need new batteries. He will send a cost estimate via email.

Senator Gillibrand, Congressman Zeldin and County Executive Bellone are hosting a Fire Grant Workshop on September 17 at 6:30pm at Suffolk County FRES.

The National Park Service is still deciding whether to close the breach east of Davis Park and is holding a public hearing on the issue. The Chief will recommend that the Department weigh in in support and recommended the District do the same.

The Chief recommended that the District have a presence at FIPPOA meetings to help educate homeowners on the relationship between and roles of the Department and District.

Apparatus/Equipment/Radios

Commissioner Teague reported that one pump will be tested on October 13, the other on October 20. District Mechanic Furchert will get them on and off the beach. Hose testing will be conducted in between those dates.

Westin sent a gas container that was incorrectly filled with diesel fuel. Two vehicles were topped off with the diesel that District Mechanic Furchert will now have to drain and clean out. Commissioner Teague will call Westin to notify them of the mistake.

Commissioner Teague placed orders for a number of items on the Chief's request list, including hose. Once sizing for turnout gear and face masks is provided by the Department, they will be ordered as well.

Budget/Records/Insurance

Commissioner Coluccio reported that Penflex has started the LOSAP review and should have an initial report in the next few weeks. There may be need to schedule a short call before the next meeting.

Commissioner Coluccio is working to get a contract signed with the firm that will do a fixed asset audit. Once the contract is signed, she will coordinate the logistics for the audit.

There was agreement to continue with Craig, Fitzsimmons & Michaels as the District's audit firm.

Commissioner Coluccio discussed FY15 year-end projections. She will present a draft FY16 budget at the next meeting and asked commissioners and the Chief to send expected expenses before then. A public hearing on the proposed budget will be held on October 20. Secretary Shulman will place a legal notice in the Long Island Advance and post a sign in the community.

Commissioner Teague reminded that the District needs to issue an RFP to find someone new to do snow removal moving forward.

Public Relations/LOSAP/Alarms/ISO

Commissioner Basta asked the Department for their latest LOSAP report.

Grounds

Commissioner Corradino received a second estimate for firehouse siding. Both estimates are around \$20,000. Commissioner Coluccio made a motion to accept Bill Katen's proposal to replace the siding. Commissioner Basta seconded, all approved.

Commissioner Corradino is obtaining the original firehouse plans so the Board can use them as reference if renovations are undertaken. There was discussion of the option to purchase a neighboring home instead. Commissioner Barry will look into available properties.

Commissioner Corradino will send the draft Firehouse Usage Policy to the Board for approval, then it will be posted in the firehouse and sent to relevant stakeholders.

Old Business

Pencil Drawings – Assistant Chief Greenberg will provide contact info for someone who may be able to create drawings of the vehicles on a computer program.

Purchasing Policy – Commissioner Coluccio will send a draft for consideration at the next meeting.

Commissioner Barry adjourned the meeting at 11:43pm.