

**Fire Island Pines Fire District
Board of Commissioners Meeting Minutes
August 1, 2015**

The meeting was held at the Fire Island Pines Fire House, attended by Commissioners Richard Barry, Frank Corradino, Rosemary Coluccio, Doug Teague and Mark Basta; District Treasurer Peter Weigel; District Secretary Sabrina Shulman; Chief Bo Fridsberg and Assistant Chief Michael Greenberg.

Commissioner Barry called the meeting to order at 12:10pm.

A gift was sent to Bill Haberman on behalf of the District. The Department also sent a gift.

Correspondence Review

- Notice from Workers' Compensation Board
- Copy of Amusement Permit from Brookhaven Town Clerk

Approval of Minutes

Commissioner Basta made a motion to approve the minutes from the July 14, 2015, meeting of the Board of Commissioners. Commissioner Coluccio seconded, all approved.

Treasurer's Report

Treasurer Weigel presented the Fire Island Pines Fire District Treasurer's Report and Invoice Review for July 2015. The budget to actual report was discussed and the authorized expenditure list was reviewed.

Commissioner Basta made a motion to accept the Treasurer's Report and Invoice Review. Commissioner Coluccio seconded, all approved.

Commissioner Basta reviewed the general and reserve account statements for July 2015.

Apparatus/Equipment/Radios

Commissioner Teague reported that the wire for the east end siren was cut for the second time. A police report was filed. A new fitting will be purchased and the wire repaired.

The radio and lights have been installed on the Madonna cart. The cost for new tires and wheels will be approximately \$520, plus \$540 for additional needed maintenance. The old tires can likely be resold. Commissioner Barry made a motion to approve the expenses. Commissioner Basta seconded, all approved.

Commissioner Teague will speak with Training Officer Jordan Cohen about revising the current driving training for multiple vehicles.

The ladder brackets for the new truck were broken. Chris is purchasing replacements.

An ad was posted in the Long Island Advance to sell the old No. 7 and ran for four weeks. There were no interested bidders. Commissioner Barry received an approximate scrap value estimate of \$400. The cost of getting the vehicle off-island and to the scrap yard is approximately \$300. Commissioner Corradino made a motion to sell the vehicle for a nominal amount of \$25. Commissioner Coluccio seconded, all approved.

Chief's Report

Alarms:

July 16	BBQ fire	3428
July 18	Botel fire panel	3429
July 19	Botel pull station	3430
July 20	Gas leak	3431
July 21	Water rescue	3432
July 21	Auto alarm	3433
July 24	Auto alarm	3434
July 30	Smell of smoke	3435

Drills:

July 15		0578
July 18		0579
July 24	SCFA	0580
July 28	EMS lecture	0581
August 1		0582

Department Meetings:

July 18		0829
July 23	FILESC	0830
August 1		0831

Officer Meeting:

August 1		0806
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Work Detail:

July 25		1063
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Chief Fridsberg reported that access has been blocked once again to the service road on the east end. The pervious time this happened, the Highway Department's contact for the Pines had the road cleared and passed the expense on to the homeowner. Commissioner Barry has reached out to FIPPOA, which is working with the other homeowners in the area to petition the Highway Supervisor to deal with the issue.

Jay Pagano will include a notice in next FIPPOA newsletter about cut siren wire on the east end.

Budget/Records/Insurance

The printer has been installed in the commissioners' room, the Administrator password has been changed on the computer and Microsoft Office Suite will be installed. The Chief will be speaking with Scott from The Pantry about the static IP address issue for the communications room computer.

Commissioner Coluccio reported that there is still \$25,000 available for the Department to spend on equipment for the current fiscal year.

Commissioner Coluccio reached out to four companies about actuarial reviews of the current LOSAP coverage. Two returned proposals – Penflex (\$2,000) and Long Island Employee Benefits Group (\$1,500) – and the others declined and recommended either Penflex or LIEBF. Both bidders come highly recommended by FASNY. Commissioner Corradino made

motion to work with Penflex for the actuarial review. Commissioner Basta seconded, all approved.

Grounds

Commissioner Corradino received one bid for replacing the wood on the facade of the firehouse. He expects one more. Commissioner Barry will also look into an artificial option.

The new garage doors have been installed. Tony Esposito took all of the bulk garbage from the door installation and tree trimming for free. The District will send a thank you letter.

Commissioner Corradino will make a plan to paint the commissioners' room and fix the ceiling.

Old Business

Containment Boom – Commissioner Barry spoke to Jay Pagano about FIPPOA purchasing the boom. Jay will speak to the Harbor Master. Ken Pollard has asked for an estimate of the expense and a recommendation of where to purchase it.

Handicapped Signs – Commissioner Teague will speak with Ken Pollard about creating two handicapped spots.

Uniform and Purchasing Policies – Commissioner Barry spoke with Bill Glass to clarify the appropriate purchasing process for District expenses. Bill confirmed that while Department members may get estimates, all District purchasing must be done by commissioners. He recommended that the District's Purchasing Policy be clarified to reflect that process. Bill also clarified that the District is responsible for setting the Uniform Policy. Commissioner Barry recommended revising the structure of the Uniform Committee to better reflect the appropriate chain of decision-making. Commissioner Basta volunteered to chair the committee. Commissioner Coluccio volunteered to be a member and there was discussion of asking a member of the Department to join as well. Commissioner Coluccio will draft a revised Purchasing Policy and Uniform Policy for review by the Board. Once revised policies are approved, they will be circulated to the Department.

The District will send a letter to the Department requesting that the items purchased earlier in the year that had not been approved by the District be returned. All American will be asked to re-invoice the District and refund the Department for the purchase amount.

Commissioner Barry made a motion to change the locks to the commissioners' room, mechanics room and uniform storage closet. The estimate cost is \$300. Commissioner Coluccio seconded, all approved.

Water Island Contract - The Water Island Committee will meet with Department leadership on August 2, 2015, to discuss the current contract and renewal for 2016.

Pre-plans – Commissioner Barry has completed a survey of the structures in the community to assess which are over-height. Commissioner Teague will survey the ones that were unclear. Once there's a complete list, pre-plans will need to be created by the Department for each.

Commissioner Barry adjourned the meeting at 1:46pm.