

**Fire Island Pines Fire District  
Board of Commissioners Meeting Minutes  
June 6, 2015**

The meeting was held at the Fire Island Pines Fire House, attended by Commissioners Richard Barry, Frank Corradino, Mark Basta and Doug Teague; District Treasurer Peter Weigel; District Secretary Sabrina Shulman; and Chief Bo Fridsberg and Assistant Chief Michael Greenberg.

Commissioner Barry called the meeting to order at 9:50am.

**Correspondence Review**

- Nassau Diagnostics - Reports from Department medical exams
- Fire District of New York Mutual Insurance Co. – Paperwork on Workers Compensation claims for four firefighters from Cherry Grove fire
- Percy Hoek – Amending terrorism risk insurance program
- Safety & Environmental Solutions – Mask test report

**Audit Presentation**

Robert Craig from Craig, Fitzsimmons & Michaels LLP presented the annual audit. Key recommendations in the management letter include doing a fixed assets inventory and an assessment of LOSAP coverage levels. A statutory letter (AU380) was also presented, confirming that the audit went smoothly. An inventory will be scheduled later this year and a review of our LOSAP coverage has been ongoing.

**Approval of Minutes**

Commissioner Corradino made a motion to approve the minutes from the May 9, 2015, meeting of the Board of Commissioners. Commissioner Teague seconded, all approved.

**Treasurer's Report**

Treasurer Weigel presented the Fire Island Pines Fire District Treasurer's Report and Invoice Review for May 2015. The budget to actual report was discussed and the authorized expenditure list was reviewed. Two more tax receipts for 2015 have been received. An additional \$57,000 in taxes is expected.

Commissioner Corradino made a motion to accept the Treasurer's Report and Invoice Review. Commissioner Basta seconded, all approved.

Commissioner Basta reviewed the general and reserve account statements for May 2015.

**Review of Alarms/Chief's Report**

**Alarms:**

May 16	Mutual Aid Cherry Grove	3405
May 16	Cultured Elephant Fire Panel	3406
May 23	Call from mainland of possible fire	3408
May 24	CO alarm	3409

**Officers Meetings:**

May 30	0803
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**Department Meetings:**

May 9	Brockman service	0789
May 16	Annual physical exam	0790
May 16	FIPPOA Spring Meeting	0791
May 21	FILSEC Meeting	0792
May 30	Department Meeting	0794
May 30	Annual Physical in CG	0795

**Drills:**

May 15	Portable Lights	0770
May 30	Carrington Hydrants	0771
May 31	OSHA/PESH CGFD	0796

The Chief requested \$130 to replace one CO detector. Commissioner Corradino made a motion to approve the expenditure. Commissioner Basta seconded, all approved. The Board recommended that the Department price out additional CO detectors so they can be included in the next budget.

A device is needed to test hose water flow. The Chief will price it out and bring a recommendation to the next meeting.

A community member has generously offered a living room set for a lounge in the fire house. It was agreed that it's not something that can be taken advantage of now, but the Department would like a few months to assess interest/need.

The Chief received a new login for the state alarm system from Bill Rivera.

Eric von Kuersteiner has resigned from the Department. The Department will request that his uniform and Plectron be returned.

**Apparatus/Equipment/Radios**

The District received a letter from Ford recalling the emissions system on No. 9. The Department will call Ford the next time the vehicle is taken off the island to arrange for it to be taken care of.

**Grounds**

Commissioner Corradino reported that the new garage doors will be installed by the end of July. He will ask them for an estimate on doors for the old fire house as well. Bill Katen is putting together an estimate for replacing damaged wood on the fire house. Matt Sullivan is also sending a quote. Brian Massa has cleaned the gutters and will be painting the bathroom. An estimate will be sought for tiling the bathroom in the future. The door on the north bay of the old fire house was off track, but has been fixed.

Commissioner Corradino presented an estimate of \$1500 from Beachscapes for cleaning the grounds around the firehouse and taking down a tree. Commissioner Basta made a motion to approve the expense. Commissioner Teague seconded, all approved.

**Old Business**

Uniform Policy – Current district uniform policy only covers guidelines for sitting commissioners. Commissioners Corradino and Barry will draft language to amend the policy to include past commissioners and bring it to the next meeting for consideration.

ISO/LOSAP – Former Chief Ron Quinto, attended the meeting, to discuss tracking of training points from other LOSAP points. Chief Quinto recommended looking at the District’s original LOSAP plan for guidance on best practices for tracking LOSAP points. There was agreement that the Board would create clearer guidelines moving forward.

Fire House Usage Policy – Commissioner Corradino presented a draft policy. He will send it to the Board for review. Bill Glass will be asked to review it as well before the board votes.

Fire House Cleaning Guidelines – Commissioners Corradino presented a draft. He will send it to the Board for review.

Commissioner Barry reported that he completed the insurance survey.

Containment Boom – As it should be the responsibility of FIPPOA to purchase a boom for the harbor, Commissioner Barry will reach out to the FIPPOA President about purchasing one.

2015 Election – Secretary Shulman reported that a legal notice of the election has been placed in the LI Advance and FIPPOA included notice in their recent newsletter. Signs will be posted around the community. She asked for help finding ballot clerks and inspectors.

Commissioner Barry adjourned the meeting at 12:17pm.