

**Fire Island Pines Fire District
Board of Commissioners Meeting Minutes
May 9, 2015**

The meeting was held at the Fire Island Pines Fire House, attended by Commissioners Richard Barry, Frank Corradino, Rosemary Coluccio, Mark Basta and Doug Teague; District Treasurer Peter Weigel; District Secretary Sabrina Shulman; and Chief Bo Fridsberg and Assistant Chief Michael Greenberg.

Commissioner Barry called the meeting to order at 9:38pm

Correspondence Review

- William Glass letter to auditors confirming no pending litigation against District
- Fire District of New York Mutual Insurance Co. paperwork

Approval of Minutes

Commissioner Corradino made a motion to approve the minutes from the April 18, 2015, meeting of the Board of Commissioners. Commissioner Coluccio seconded, all approved.

Treasurer's Report

Treasurer Weigel presented the Fire Island Pines Fire District Treasurer's Report and Invoice Review for April 2015. The budget to actual report was discussed and the authorized expenditure list was reviewed. The first half of tax receipts for 2015 have been received.

Commissioner Corradino made a motion to accept the Treasurer's Report and Invoice Review. Commissioner Teague seconded, all approved.

Commissioner Basta reviewed the general and reserve account statements for April 2015.

Review of Alarms/Chief's Report

Alarms:

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| April 28 | Mutual Aid (Cherry Grove auto) | 3402 |
| May 5 | Structural fire (FIP) | 3403 |
| May 6 | Mutual Aid (Cherry Grove auto) | 3404 |

Drills:

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| April 25 | Water Island | 0768 |
| May 2 | Smoke house (FIP) | 0769 |

Department Meetings:

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| April 25 | 0787 |
| May 2 | 0788 |

Officers Meetings:

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| May 2 | 0802 |
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Chief Fridsberg raised need for more community awareness about updating electrical wiring post-Sandy. There have been a number of fires since the storm because of corroded wiring. There was discussion about how to better educate homeowners.

The Department received a letter from the Cherry Grove Fire Department thanking the Department and the six members who responded to the mutual aid call in early season.

State Ranger Joe Price reviewed the split Forestry Grant and the District will get \$1000 back.

Apparatus/Equipment/Radios

Commissioner Teague reported that someone will be coming to perform maintenance on the radios, siren and other communications equipment. Replacement chainsaw chains and additional hose need to be purchased. He is also getting bids for flashlights and chargers to replace existing ones.

Budget/Records/Insurance

Commissioner Coluccio reported that the draft audit and management letter are back and will be reviewed for questions. The auditor will be invited to the June 6 meeting. RFPs will be issued shortly for an auditor and LOSAP actuary. Quotes will also be sought for a fixed asset audit.

Commissioner Barry reported that Workers' Compensation paperwork from all four Department members injured in the Cherry Grove fire earlier in the season has now been received. He clarified that the claims go on the FIP policy despite the location of the fire.

Public Relations/LOSAP/Alarms/ISO

Commissioner Basta is finalizing the District report for the Spring FIPPOA meeting.

Grounds

Commissioner Corradino is developing procedures and responsibilities for cleaning staff. The wood on the outside of fire house needs attention, so he will get estimates on repair work.

Installation Dinner

The Chief and Commissioners Basta and Barry will develop a task list.

2015 District Election

Secretary Shulman will send Commissioner Basta a note about the election for inclusion in the FIPPOA report. Interested candidates will be instructed to send a letter of intent to the Secretary. Volunteers need to be recruited as election clerks and ballot inspectors.

Old Business

- Harbor boom – Commissioner Barry will write a letter to FIPPOA about buying one.
- Fire House Usage Policy – Commissioner Corradino is developing a policy.
- Water Island fire protection revenue sharing ratio – Commissioner Barry sent a letter to other departments requested info on their practices. No responses yet.
- Pencil drawings of vehicles – Photoshop will be tried first.
- Bailout gear – FASNY advised that a pre-plan needs to be created for buildings over 28 feet high if no bailout gear is going to be purchased. Commissioners Barry and Teague are surveying houses and a pre-plan will be created for each over 28 feet.
- FINS agreement – Commissioner Teague is drafting a letter to the NYS AG requesting clarification on insurance coverage for response to incidents on FINS land. The letter will be circulated to other departments on Fire Island for sign on.
- LOSAP – Follow-up on coverage options will be done after LOSAP actuary is retained.

Commissioner Barry adjourned the meeting at 11:16am.