

**Fire Island Pines Fire District  
Board of Commissioners Meeting Minutes  
April 2, 2016**

The meeting was held at the Fire Island Pines Fire House, attended by Commissioners Rich Barry (via Skype), Rosemary Coluccio, Mark Basta, Doug Teague and Frank Corradino; District Treasurer Peter Weigel; District Secretary Sabrina Shulman; and First Assistant Chief Joe Geiman.

Commissioner Barry called the meeting to order at 10:05am.

**Correspondence Review**

- William Glass – Copy of letter to auditors
- Percy Hoek – Copy of Governmental Insurance Disclosure Statement
- Workers' Compensation Board – Paperwork pertaining to Charles Walden
- Fire Districts of NY Mutual Insurance Co. – Paperwork pertaining to Charles Walden and notice of annual meeting
- Association of Fire Districts of New York – Notice of spring workshops and meetings
- Request for contribution from Eagle Scout troop

**Treasurer's Report**

Treasurer Weigel presented the Fire Island Pines Fire District Treasurer's Report and Invoice Review for February and March 2016. The budget to actual report was discussed and the authorized expenditure list was reviewed.

Commissioner Corradino made a motion to accept the Treasurer's Report and Invoice Review. Commissioner Teague seconded, all approved.

Commissioner Basta reviewed the general and reserve account statements for February and March 2016.

**Review of Alarms/Chief's Report**

Alarms:

3/28/2016	Mutual aid, Cherry Grove
3/29/2016	Auto alarm, 437 Ocean
4/1/2016	Auto alarm, 437 Ocean

A PESH training will be held in New York City on April 3.

First Assistant Chief Geiman requested purchase of helmet shields for spare helmets and for Jack Papapietro, as well as two replacement batteries for HT750 portable radios. The shields had already been ordered. Commissioner Teague made a motion to purchase the batteries at an estimated cost of \$300. Commissioner Coluccio seconded, all approved.

First Assistant Chief Geiman and Commissioner Teague will work together to ensure that the recently purchased water rescue bags are the correct equipment. Commissioner Teague will adjust the order if needed.

Commissioner Teague made a motion to purchase five toolkits for Department use at \$1100 total. Commissioner Coluccio seconded, all approved.

### **Apparatus/Equipment/Radios**

Commissioner Teague reported that the new Polaris quad has arrived. It was agreed that an ad would be placed in the Long Island Advance to sell the old vehicle. Commissioner Teague will send Secretary Shulman info for the ad.

The District received notice of an emissions recall for No. 9. District Mechanic Furchert will take care of it when he takes the truck off island next. Ryan Massa will detail No. 9A before it's brought back on island.

East End Hose Testing has proposed coming to the Pines to do testing, which would allow a more complete test of all vehicles. The Board agreed to have them come to the beach.

### **Budget/Records**

Commissioner Coluccio reported that the fiscal audit is complete. A representative from Craig, Fitzsimmons and Michaels will make a presentation at the May meeting.

Kyle Merker has sent emails to Department members who need to change their uniforms. Commissioner Coluccio followed up with people who need to return commissioner apparel. Commissioner Barry sent the draft revised Uniform Policy to William Glass for feedback.

Commissioner Coluccio asked how the engineer's report on 32 Lone Hill will be used to estimate potential expenses should the purchase be completed. Commissioner Teague suggested the District create an annual budget to estimate annual maintenance expenses.

### **Insurance**

Commissioner Barry received a Workers' Compensation report regarding Charles Walden, who has submitted a claim. Kimberly McGlone has submitted her insurance paperwork to Percy Hoek.

Commissioner Barry signed off on the Board-approved changes to the life insurance policy. Changes will take effect April 1. The District and Department now need to track beneficiaries. VFIS is sending the current list of beneficiaries. The Department can then ask members to update their forms if needed.

The Town attorney is finalizing the Water Island contract.

### **Public Relations/LOSAP/Alarms/ISO**

Commissioner Basta reviewed the alarm sheets and submitted them to Secretary Shulman for filing.

Commissioner Basta asked the other Commissioners to send items they would like included in the District's report for the Spring FIPPOA meeting. Commissioner Barry will also put together a letter to the community about the proposed house purchase.

Commissioner Barry is reviewing the 2015 LOSAP report and will review the books before signing off. Commissioner Coluccio reported that the auditors will begin the LOSAP audit shortly. She asked for the District policy that outlines LOSAP point allocation procedures.

### **Grounds**

Commissioner Corradino will ask Bill Katen to begin work on the south façade. He is also getting estimates from Beachscapes for ongoing maintenance of the fire house grounds.

**Old Business**

FINS Ranger Chief Agreement – There is no resolution on discussions with the Seashore’s chief ranger about including their properties under FIPFD fire protection.

Memo to Department on LOSAP Changes – Commissioner Barry will draft a memo and circulate to the Board.

Commissioner Barry adjourned the meeting at 11:19am.