

**Fire Island Pines Fire District
Board of Commissioners Meeting Minutes
December 5, 2015**

The meeting was held at the West Sayville Fire House, attended by Commissioners Rosemary Coluccio, Doug Teague, Richard Barry (via phone) and Mark Basta (via phone); District Treasurer Peter Weigel; District Secretary Sabrina Shulman; and Chief Bo Fridsberg. No members of the public were in attendance.

Commissioner Barry called the meeting to order at 9:37am.

Correspondence Review

- Fire District Affairs newsletter
- BTFDOA – Minutes of October 20, 2015 Centereach Fire District quarterly meeting
- Craig, Fitzsimmons & Michaels, LLP – 2015 service agreement
- William F. Glass, Jr. – Proposed legal representation for 2016

Approval of Minutes

Commissioner Coluccio made a motion to approve the minutes from the October 31, 2015, meeting of the Board of Commissioners. Commissioner Teague seconded, all approved.

Review of Alarms/Chief's Report

Department Meetings:

November 19 FILSEC meeting, Islip Town Hall 0842

Chief Fridsberg provided the latest LOSAP report to the Board. Commissioner Barry flagged that some of the numbers included are incorrect. The Chief will circulate the report to the membership and ask each member to let him know if any corrections are needed.

The Chief reported that the Department still has not received the \$1000 owed from the split Forestry Grant.

Commissioner Barry will send a letter to Chief Fridsberg shortly confirming the Water Island contract agreement between the District and Department. Once signed, the District will send the funds to the Department.

District Mechanic Christopher Furchert asked who will take over record management on vehicle maintenance for ISO, which Ron Quinto has done in recent years and will no longer be managing. Commissioner Teague flagged that the District needs to determine who will coordinate the ISO process overall in the future. The Board will discuss this in early 2016.

Chief Fridsberg requested an ex-chief shield for his helmet. Commissioner Barry made a motion to order two ex-chief helmet shields and an ex-chief Class A uniform shield. Commissioner Coluccio seconded, all approved.

The Chief asked about the progress on the Penflex LOSAP report. Commissioners Barry and Coluccio agreed that guidance was needed from Bill Glass. They will develop questions and reach out to Bill.

The beach will be closed in the next 7-10 days from Kismet to Atlantique because the FIMI project has begun. Moving forward, the beach will be closed in sections as the sand placement moves east.

Apparatus/Equipment/Radios

Commissioner Teague reported that the snow blowers are set up and ready to go. Larry Nicosia has been retained to provide snow clearance services. District mechanic Furchert is performing general maintenance on District vehicles and equipment.

The District has a spare tire from the old No. 4 that does not fit any current vehicles, but fits an Ocean Beach Fire Department vehicle. Commissioner Teague recommended giving it to them. The Board agreed.

Treasurer's Report

Treasurer Weigel presented the Fire Island Pines Fire District Treasurer's Report and Invoice Review for November 2015. The budget to actual report was discussed and the authorized expenditure list was reviewed.

Commissioner Teague made a motion to accept the Treasurer's Report and Invoice Review. Commissioner Coluccio seconded, all approved.

Commissioner Basta will review the general and reserve account statements for November 2015 at the next meeting.

Budget/Records/Insurance

Commissioner Coluccio reported that the District is in the middle of a spend-down. She reviewed outstanding expenditures for FY15. She will prepare a list of funds that need to be encumbered for outstanding expenses that were approved but due to limited ferries will not be completed until Spring 2016. Based on the auditor's recommendation that no more than \$5000 be kept in the operating account, a transfer will be made from the operating account to the reserve account at the end of the year. The Board agreed to the following purchases in FY15: flashlights, snow blower, hose roller, additional hose, replacement scott pak bottles, LED lights, uniforms for two new members, bunker gear for one member, an exhaust primer for the Water Island pump, and up to \$5000 for an audit of LOSAP points by Craig, Fitzsimmons and Michaels.

Commissioner Coluccio recommended that, moving forward, the Board request a meeting with the incoming chief and assistant chiefs after each annual election to discuss expectations and collaboration. For the coming year, the Board will request a meeting in conjunction with the January 9, 2016 Organizational Meeting of the Board. In future years, the Board will request the meeting be held shortly after the annual Department election in September.

The FASNY membership renewal arrived. The Chief will review the roster and make any necessary corrections so that the District renews the appropriate subscriptions.

Old Business

Pre-plans – Commissioner Teague and Chief Fridsberg will amend pre-plans to include verbiage about over-height houses.

Uniform Policy – Commissioners Coluccio and Barry will discuss and present a draft at the next meeting. Commissioner Teague will draft a letter to the new Department officers to request return of the uniform items that were inappropriately purchased earlier in the year, as well as to reiterate the purchasing policy.

The Commissioners effusively thanked outgoing Chief Fridsberg for his service to the Pines Community, Department and the District and wished him well.

Commissioner Barry adjourned the meeting at 11:13pm.