

**Fire Island Pines Fire District
Board of Commissioners Meeting Minutes
October 3, 2015**

The meeting was held at the Fire Island Pines Fire House, attended by Commissioners Frank Corradino, Rosemary Coluccio, Doug Teague and Mark Basta (via phone); District Treasurer Peter Weigel; District Secretary Sabrina Shulman; and Chief Bo Fridsberg.

Commissioner Teague called the meeting to order at 10:04am.

Correspondence Review

- Percy Hoek – Explanation of FEMA flood program changes
- Percy Hoek – Letter regarding property insurance policy

Approval of Minutes

Commissioner Corradino made a motion to approve the minutes from the September 13, 2015, meeting of the Board of Commissioners. Commissioner Coluccio seconded, all approved.

Treasurer's Report

Treasurer Weigel presented the Fire Island Pines Fire District Treasurer's Report and Invoice Review for September 2015. The budget to actual report was discussed and the authorized expenditure list was reviewed. Percy Hoek has notified the District that the Workers' Compensation policy will increase by approximately 30% next year. They are looking into other potential providers to see if the cost can be decreased.

Commissioner Corradino made a motion to accept the Treasurer's Report and Invoice Review. Commissioner Coluccio seconded, all approved.

Commissioner Basta will review the general and reserve account statements for September 2015 at the October 31 meeting.

Apparatus/Equipment/Radios

Commissioner Teague reported that District Mechanic Furchert will be testing hoses and pumps in the coming weeks. It will be done quickly so that no equipment is out of service for too long. Commissioner Teague had arranged to have vehicles moved off the beach in advance of hurricane Joaquin, but did not have to do so because the storm changed course.

Public Relations/LOSAP/Alarms/ISO

Commissioner Basta will be requesting a year-to-date LOSAP report from the Department.

Grounds

Commissioner Corradino reviewed the draft Fire House Usage Policy. Commissioner Coluccio made a motion to approve the policy. Commissioner Corradino seconded, all approved. Commissioner Corradino is still gathering information on the options for materials for replacing the façade of the firehouse. Work may not be done until spring 2016, in which case the District will need to encumber funds from the current fiscal year.

Budget/Records/Insurance

Commissioner Coluccio will reach out to District Mechanic Furchert to verify his hourly rate for hose testing.

She reported that the LOSAP audit is almost complete. The audit is taking longer than expected because of difficulty getting documents from VFIS. The report should be ready by the next meeting. The auditors may be invited to give a presentation on the findings.

The fixed asset audit will take place on October 5. For \$500 a year, the vendor can maintain an updated asset inventory for the District. Commissioner Coluccio recommended that the District consider whether to use that service after the audit is complete.

Commissioner Coluccio reviewed the proposed FY16 budget. There was discussion of key expenses. Commissioner Corradino made a motion to approve the proposed budget. Commissioner Teague seconded, all approved. A public hearing on the proposed budget will be held on October 20, 4:30-5:30pm at the firehouse.

Review of Alarms/Chief's Report

Alarms:

October 2	Pavilion Auto alarm	3451
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Drills:

September 19	CPR/AED	0588
September 29		0589

Department Meetings:

September 24	FILSEC	0835
September 26	FIPPOA Annual Fall	0836

Chief Fridsberg requested that three items be added to the Department's budget requests for FY16 that have already been sent by Assistant Chief Greenberg: a dry chemical extinguisher for No. 2, one Class A uniform and two replacement nozzles.

The Chief reported that Suffolk County has been holding conference calls with all relevant government agencies and utilities to keep everyone updated on preparations for potential hurricane landfall.

Commissioner Teague asked the Chief to send an updated list of each Department member's LOSAP points.

Old Business

Snow removal contract – Commissioner Barry has sent requests to various vendors. Proposals are due back prior to the 10/31 meeting.

Commissioner Teague adjourned the meeting at 12:29am.