

**Fire Island Pines Fire District
Board of Commissioners Annual Meeting Minutes
January 10, 2015**

The Annual Meeting was held at the West Sayville Fire House, attended by Commissioners Richard Barry, Mark Basta, Frank Corradino and Rosemary Coluccio, District Treasurer Peter Weigel, and District Secretary Sabrina Shulman. Chief Bo Fridsberg attended via Skype.

Commissioner Barry called the meeting to order at 9:39am.

Approval of Minutes

Commissioner Barry made a motion to approve the minutes from the December 13, 2014, meeting of the Board of Commissioners. Commissioner Basta seconded, all approved.

Oath of Office/Officer Elections

Oath of Office was administered by Commissioner Barry to Commissioner Coluccio.
Oath of Office was administered by Commissioner Barry to Commissioner Corradino.

Commissioner Basta made a motion to nominate Commissioner Barry as Chair of the Board for calendar year 2015. Commissioner Corradino seconded, all approved.

Commissioner Corradino made a motion to nominate Commissioner Basta as Vice Chair of the Board for calendar year 2015. Commissioner Coluccio seconded, all approved.

Treasurer's Bond

The Treasurer's Bond will be renewed for 2015.

Correspondence

Bill from LI Advance – Commissioner Coluccio confirmed it has been paid
William Glass 2015 contract and retainer
Newsletter from accountant
LI Advance invoice and copy of legal notice for 1/10/15 meeting in West Sayville

Organizational Appointments

Commissioner Coluccio made a motion to appoint William F. Glass Jr. Attorney for the District for 2015 for a \$1,200 annual retainer. Commissioner Basta seconded, all approved.

Commissioner Coluccio made a motion to appoint Christopher Furchert Custodian/District Mechanic and Ryan Massa Assistant Mechanic for 2015. Commissioner Basta seconded, all approved. Commissioner Coluccio will draft employment letters and pension waivers.

2015 Board Meetings

The schedule of regular meetings of the Fire Island Pines Fire District Board of Commissioners for 2015 will be as follows:

| Date | Time | Location |
|-------------|-------------|--------------------------|
| March 1 | 9:30 am | West Sayville Fire House |
| April 18 | 1:00 pm | Pines Fire House |
| May 9 | 9:30 am | Pines Fire House |

| | | | |
|--------------|---------|--------------------------|---------------------|
| June 6 | 9:30 am | Pines Fire House | |
| July 14* | 6:00 pm | Pines Fire House | *District Elections |
| August 1 | 9:30 am | Pines Fire House | |
| September 12 | 9:30 am | Pines Fire House | |
| October 3 | 9:30 am | Pines Fire House | |
| October 31 | 9:30 am | Pines Fire House | |
| December 5 | 9:30 am | West Sayville Fire House | |

Standard Monthly Bills

Commissioner Coluccio made a motion to approve payment of standard monthly bills. Commissioner Corradino seconded, all approved.

Memberships

Commissioner Corradino made a motion to continue District membership in State/County and Town Fire District Associations and the Fireman’s Association of the State of New York. Commissioner Basta seconded, all approved.

Newspaper

Commissioner Barry made a motion to designate the Long Island Advance as the official newspaper for 2015 District notices. Commissioner Corradino seconded, all approved.

District Committees

District Committees for 2015 will be as follows:

| | |
|-----------------------------------|------------------------|
| Apparatus/Equipment/Radios | Commissioner Teague |
| Budget/Records/Insurance | Commissioner Coluccio |
| Public Relations/LOSAP/Alarms/ISO | Commissioner Basta |
| Grounds | Commissioner Corradino |

Banks

Commissioner Corradino made a motion to approve Suffolk County National Bank and TD Bank as the official District banks for 2015. Commissioner Coluccio seconded, all approved.

Policies

Commissioner Corradino made a motion to continue the use of all existing District policies, including the current procurement policy, with no revisions. Commissioner Basta seconded, all approved.

Secretary and Treasurer

Sabrina Shulman was appointed Secretary at an annual salary of \$1.
Peter Weigel was appointed Treasurer at an annual salary of \$1.

Oath of Office was administered by Commissioner Barry to Secretary Shulman and Treasurer Weigel. Written Oaths of Office for Commissioners Coluccio and Corradino, Secretary Shulman and Treasurer Weigel were signed, notarized and will be filed with the Town of Brookhaven.

Treasurer’s Report

Treasurer Weigel presented the Fire Island Pines Fire District Treasurer's Report and Invoice Review for December 2014. The budget to actual report was discussed and the authorized expenditure list was reviewed.

Commissioner Coluccio made a motion to move any balance over \$5,000 in the general operating account as of Dec. 31, 2014, to the operating reserve account. Commissioner Basta seconded, all approved.

Commissioner Coluccio made a motion to approve a merit-based salary increase of 5% for District Mechanic Christopher Furchert for budget year 2015 (\$15,656 total salary). Commissioner Basta seconded, all approved.

Commissioner Basta made a motion to accept the Treasurer's Report and Invoice Review. Commissioner Coluccio seconded, all approved.

Commissioner Basta reviewed the general and reserve account statements for December 2014.

Review of Alarms

| | | |
|----------|--------------------|------|
| 12/16/14 | 566 Driftwood Walk | 3393 |
| 12/19/14 | 437 Ocean Walk | 3394 |
| 12/22/14 | 566 Driftwood Walk | 3395 |
| 12/25/14 | 566 Driftwood Walk | 3396 |
| 12/29/14 | 566 Driftwood Walk | 3397 |
| 12/31/14 | 566 Driftwood Walk | 3398 |

Chief's Report

| | | |
|---------|---|---------------|
| 2/28/15 | First officers meeting of the year | Chief's house |
| 3/15/15 | PESH Training | Cherry Grove |
| 4/18/15 | Suffolk County Fire Academy (SCFA) Field Training | Yaphank |
| 6/6/15 | Department Installation Dinner | Oakdale |
| 7/17/15 | SCFA Field Training | Yaphank |
| 8/14/15 | SCFA Field Training | Yaphank |

Grounds Report

New garage doors have been ordered and will be installed in early spring.

Budget/Records/Insurance Report

Commissioner Coluccio has the District workers' compensation policy and life insurance policy and will bring them to the Fire Island Pines Fire House.

Public Relations

Commissioner Corradino made a motion to approve an expenditure of \$250 for 300 minutes of service from Sayville Media Solutions, LLC to update the District website in 2015. Commissioner Basta seconded, all approved. Commissioner Corradino will ask Timothy Leigh-Manuell to send an invoice.

Commissioner Barry adjourned the meeting at 11:48am.